

For us to refill a prescription for birth control pills, hormones or other monthly maintenance medications, it is necessary that you have had your most recent annual exam within the last year or that you have one scheduled with the next month. Otherwise please call our office and schedule this exam. There are a number of other items to consider; they are listed below.

- 1) Please fax or call your request for a refill at least one week before your current prescription runs out .
- 2) Medications are not refilled after normal office hours, on weekends or on holidays except for critical medications or emergencies.
- 3) Many insurance plans have their own “formularies” which limit the choice of what medications are available to you. Please review their formulary through the carrier’s website or through their printed material. If you come into the office, please bring the insurance company’s list of covered medications. We are unable to keep up with this ever-changing list that each and every insurance company issues.

Required Patient Information:

Last Name _____ First Name _____ Your Dr. _____

Date of Birth ___/___/___ Daytime Phone _____ Other Phone _____

Pharmacy Information

Name _____ Location _____ Phone _____

Medication Refill Information

Medication Name _____

Dosage _____ Strength _____ Frequency _____

Interaction Considerations (list other medications you are taking; use additional sheets if necessary)

Medication Name _____

Dosage _____ Strength _____ Frequency _____

Medication Name _____

Dosage _____ Strength _____ Frequency _____

Medication Name _____

Dosage _____ Strength _____ Frequency _____

Signature : _____ Date: ___/___/___

Please allow 48 hours for us to process this request. Check with your pharmacy to verify the completion of this request before you go there.